



Dear Instructor:

Indiana Regional Medical Center is offering a summer extern program for senior nursing students. You have been selected by one of your students to complete the evaluation that will assist us in our selection process.

Enclosed is a copy of the form for the nurse extern program. Please complete the enclosed, based on the scale as indicated, and return the completed form to Sheila Martin, Nurse Recruiter, by April 1 of this year. For your convenience, the student should provide a self-addressed, stamped envelope. If one has not been provided, please mail to:

Sheila Martin, BSN
Nurse Recruiter
Indiana Regional Medical Center
Nursing Services
PO Box 788
835 Hospital Road
Indiana, PA 15701

If you have any questions, please call Sheila Martin at 724-357-8045. Thank you for your cooperation.

Sincerely,

A handwritten signature in cursive script that reads "Sheila Martin, BSN, RN".

Sheila Martin, BSN, RN
Nurse Recruiter
Nursing Services Department

EVALUATION/RECOMMENDATION FOR EXTERN PROGRAM
(to be completed by clinical instructor)

Student: _____ **Date:** _____

I had the above student in the clinical area of _____ during the period of _____ to _____. I recommend them as a candidate for the Indiana Regional Medical Center extern program. Understanding that the student extern will be assigned to an experienced registered nurse preceptor, please evaluate the student using the scale below, in the following areas:

				4				3				2				1
				Performance consistently excels. Does much more than required. Distinguishes self as a role model. Requires minimal supervision.			Performance consistently meets requirements; occasionally contributes more than required. Requires minimal supervision.			Performance meets minimum requirements; opportunities for improvement exist. Requires moderate supervision.			Performance clearly unacceptable and immediate improvement is required. Requires supervision at all times.			
4	3	2	1	Uses the nursing process in providing care for patients with increasing complex needs.												
4	3	2	1	Performs safe, effective basic nursing care for patients.												
4	3	2	1	Recognizes and responds to psychological needs of individual patients.												
4	3	2	1	Identifies teaching and treatment plans for patients based on their individualized needs.												
4	3	2	1	Demonstrates problem solving skills and implements effective solutions.												
4	3	2	1	Utilizes clear communication techniques both verbal and written.												
4	3	2	1	Projects a positive attitude of service excellence for all customers.												
4	3	2	1	Fosters cooperation and teamwork among colleagues.												
4	3	2	1	Holds self accountable for meeting objectives and adhering to professional standards of care.												
4	3	2	1	Identifies the ethical and legal responsibilities of the nurse.												

Additional Comments: _____

Educational Institution: _____

Signature: _____ **Date:** _____